

# Paul Wilmot

120 Victoria Rd  
Hornsby, NSW, 2077

9977 3344  
pwilcom@resume.digest

REVIT Architect/Documentor  
AutoDesk REVIT certification  
school, health and retail projects

## Professional Experience

Sudeco (Sydney) architect Jun 2004 to PRESENT	Review approved projects to determine specific needs such as space, ventilation, machinery or equipment modification, location of same and renovations specifications. Coordinate design personnel for the implementation of design documents for capital projects as needed using knowledge of engineering design and technology and ensuring compliance of plans to various regulatory codes.
Merlin Construction (Melbourne) Project Manager Mar 2000 to Dec 2003	Develop initial design, conceptual estimates and task role matrices. Assure the generation of an adequate variety of conceptual design alternatives to satisfy the client needs and the requirements of the project specifications. Generally act as the leading individual contributor and coordinator of design problem solving. As such, prepare and write construction documents, specifications and contracts for routine and complex construction projects. Coordinate activities of in-house trades and construction staff and outside contractors assigned to projects to ensure compliance to specifications and project completion timetables. Responsible for overseeing that all necessary appropriate testing is completed and subsequent information is reported.
Leighton Holdings (Sydney) CAD Draftman Feb 1996 to Dec 2000	Provided technical expertise and guidance in preparation and architecture of efficient datasets, layouts, work statements, drawings and delivery schedules. Provided CAD and drafting guidance to junior operators and TDP development procedures. Provided design review and improvements in interpreting and compliance with military drawing standards, to include; ASME, Global, and Contract Requirements (CDRL, DID, and Digital Data Description).
Wanto Engineering (Stony Point, NY) Architectural Intern Mar 1993 to Dec 1995	Produced contract documents under the direction of Project Manager. Produced architectural documents with Engineers and Architects.

## Education and Professional Certification

AutoDesk (Sydney) Jan 2005 to Jun 2005	REVIT training and certification
New York University (NY) Sep 1994 to Jun 1998	MBA Project Management
Registration Boards (NCARB) (New York) Feb 1993 to Nov 1996	Fellow of the American Institute of Architects

## Summary

I have kept my REVIT skills sharp since my last certification. Claiming that a project complies with all local regulations is one thing - proving it is made easier with some of the new REVIT documenting features